HOPE 103.5FM

Along ijebu-jesa, road

Power-line area, ilesa, Osun state.

To the HR of,

HOPE103.5FM

Along ijebu-jesa, road

Power-line area, ilesa, Osun state.

Dear sir.

**REQUEST FOR TRAVEL APPROVAL**

I hope this message finds you well. I am writing to request approval for a trip to Ibadan from **28thof September to 1st of October.** I kindly request your approval at your earliest convenience to make the necessary arrangements**. Mr OJO AJAYI** will stand in for me. Thank you for considering my request.

Yours sincerely

**Promise Abraham Samuel**